“Pearls of Wisdom, Cultivating Leaders”
30th Annual State Conference
September 30th – October 2, 2016

Speaker Application Form

Program applications will be accepted through June 15, 2016

Submission Guidelines
1. Applications must be submitted by the due date.
2. Only on-line submissions will be accepted (no hard copy).
3. Breakout Sessions must be one (1) hour in length.
4. Sales presentations will NOT be accepted.
5. Presenters agree to terms outlined in the presenter agreement

Session Categories

Conference Learning TRACK – Indicate which will your proposed session will fulfill.

- Leadership
- STEM/Technology
- Community
- Health

Selection
Submission of an application does not guarantee selection. Applications will be reviewed by HWNT Program Committee, with preference being given to those applications that are submitted by HWNT Members. Session acceptance letter will be e-mailed in July. Breakout sessions will be scheduled Friday afternoon as well as Saturday morning and Saturday afternoon.

Questions should be directed via email to state-treasurer@hwnt.org

Marriott Las Colinas
223 W. Las Colinas Boulevard,
Irving, Texas 75039
Hotel Reservation Information
Call: 1-800-264-1178

Individual Conference Tickets
Members - $150
Future Members - $190
Students (with ID) - $75

Exhibit Hall Times:

Friday Sept. 30, 2016
8 a.m. – 11 a.m. Booth Set up
1 p.m. – 5 p.m. Ribbon Cutting

8 a.m. – 5 p.m. Exhibitor Hall Open
5 p.m. – 6 p.m. Exhibitor take down

www.hwnt.org

P.O. Box 327 ◆ Austin, TX 78767 ◆ Office / Fax: 512-481-1600
Presenter Agreement

As the main presenter, I agree to and understand the following:

1. Application must be submitted by the application deadline.
2. Application will be reviewed by HWNT Program Committee; preference will be given to those applications submitted by HWNT members.
3. Sales / Religious / Political presentations are NOT permitted. Presenter agrees not to conduct any during their presentation.
4. Breakout session will be one (1) hour in length.
5. Up to two presenters may be designated and published in the program. If a panel is presenting, panelist will be listed on the program. All presenters / panelist may register and pay the standard Conference registration fee if they would like to attend other presentations throughout the conference.
6. Sessions may be recorded by HWNT and all rights to recorded session contained therein shall belong to HWNT. I understand that by accepting this agreement, I authorize HWNT to record the contents of my presentation and HWNT will own the rights to the recorded session only.
7. I understand that HWNT will not contact presenters; it is the main presenter’s responsibility to relay all session guidelines and information to the co-presenters.
8. Once submitted, I cannot make changes to the application. If accepted, I will have the opportunity to make changes to the application details upon confirmation.
9. Notification of acceptance of applications will be by July, 2016 or before.

Room Arrangement and Audio Visual Setup
Each room will be set theater style to maximum capacity, with microphones as appropriate, and data projector and screen. Room changes will not be made on site. Participants must bring their own computer. Additional equipment will need to be rented by presenter.

Questions via email: state-treasurer@hwnt.org
Thank you for your interest in 30th Annual Hispanic Women’s Network of Texas (HWNT) State Conference. Please complete all sections of this application, save it to your hard drive, and send it as an email attachment to state-treasurer@hwnt.org.

Acceptance of this application does not guarantee its selection. If the application is accepted, presenters will have an opportunity to make minor revisions to session descriptors at a later date. Notification of by July, 2016.

Session Requirements

✓ Deadline for application submission is June 15, 2016.
✓ Only those applications that are completed in full and sent as an email attachment to state-treasurer@hwnt.org will be accepted.
✓ Breakout Sessions must be one (1) hour length.

Main Presenter Information #1

Please select one. HWNT Current Member ☐ YES ☐ NO

First Name: __________________________________________________________

Last Name: __________________________________________________________

Company Name: _________________________________________________________

Address 1: _____________________________________________________________

City: __________________ State: ___________ Zip: _________________

Phone No. Office: _______________ Cell: _______________ Fax: _________________

Email: _______________________________________________________________

Will there be additional presenters for this session? (Please select one) ☐ YES ☐ NO

If yes please provide the following information. If panel, please attach names, titles, company.

By completing this application I (and presenters) accept the Presenter Agreement presented to me.

Signature: ___________________________ Date: ________________
**Presenter #2**

Please select one. HWNT Current Member  □YES  □NO

First Name: ____________________________________________

Last Name: ____________________________________________

Company Name: ____________________________________________

**NOTE:** Only the main presenter and up to TWO co-presenters will be listed in the program. All communications will go through the main presenter and it is the responsibility of the main presenter to coordinate presentation details directly with the co-presenter(s).

**Preferred time / day of session.** Indicate which preference in session time slots. We will try to accommodate.

<table>
<thead>
<tr>
<th>Friday – Sept. 30th</th>
<th>Saturday – Oct. 1st</th>
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<tbody>
<tr>
<td>□ 9 – 11 a.m. Opening Session – Platicas</td>
<td>□ 10:00 a.m. – 12:00 p.m. HWNT Student Leadership Session (2 Sessions 1 hr each)</td>
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<td>□ 2:30 p.m. – 3:30 p.m.: Concurrent Sessions - (2) Breakout Sessions</td>
<td>□ 10:00 a.m. – 11:15 a.m.: Concurrent Sessions – (2) Breakout Sessions</td>
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<tr>
<td>□ 4:00 p.m. – 5:00 p.m.: Concurrent Sessions – (2) Breakout Sessions</td>
<td>□ 2:00 p.m. – 3:00 p.m. Concurrent Sessions - (2) Breakout Sessions</td>
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<tr>
<td>□ 3:30 p.m. – 5:00 p.m. Concurrent Session - (1) Breakout Sessions non-members</td>
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**Session Title** (10 word maximum)

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**Session Description** (75 word maximum; use complete sentences) - Please attach separate sheet if needed.

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**Session Category** Indicate which will your proposed session will fulfill. (select one from the following options)

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